



EU4Business

**EU4BUSINESS EBRD**  
**Credit Line**  
*Finance and Advisory Programme supporting SMEs*



**European Bank**  
for Reconstruction and Development

# **SME COMPETITIVENESS PROGRAMME IN EASTERN PARTNERSHIP APPLICATION FORM - LET**

The main aim of the Application Form is to provide information about your company in order to identify:

- Compliance with the criteria for participation of the company in the **EU4BUSINESS EBRD Credit Line** in Armenia,
- The current compliance status towards national standards in the field of environment, health and safety at work, product safety and management systems.

All data will be treated with high confidentiality and only be used for the Programme purposes.

If you have any question or need assistance please contact:

## **EU4BUSINESS EBRD Credit Line**

Contact Person:

Ms. Lilit Gharayan

Mobile: +374 91 349499

Email: [info.armenia@eu4business-ebdcreditline.com](mailto:info.armenia@eu4business-ebdcreditline.com)

Website: [www.eu4business-ebdcreditline.com](http://www.eu4business-ebdcreditline.com)

**Thank you in advance for your cooperation**



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**Important Notice:**

Please inform the PC of any change in the equipment before making it and the Project Consultant (PC) will support you. The PC evaluates, in fact, the eligibility of the specific equipment inserted in this AF. If, for any reason, the above mentioned equipment has been changed without informing the PC, the new selected equipment could result not eligible for financing.

The amount of grant will be determined through a desk based verification activity (only in exceptional cases through a site visit) performed by the Verification Consultant (VC) at the end of the project implementation.

The foreseen grant for LET projects is 10% of the loan amount upon a successful verification: if the final cost of the expenditures will be less than the approved loan amount, the grant component will be reduced accordingly.

**Only the expenditures incurred after the date of the Loan Agreement between you and the PFI is eligible for financing.**

After the purchase of the equipment, for starting the verification process, the documents to be provided to the PFI and or the PC related to your investment are:

- Contract or evidences for guarantee of the purchased equipment;
- Invoices related to the financed investment components;
- Custom Duties ( if any ) in case of imported products;
- Payment orders for each presented invoice;
- Completed Investment Requested Form provided by the PFI.

As soon as they are available, please send an email, attaching them to:

[info.armenia@eu4business-ebdcreditline.com](mailto:info.armenia@eu4business-ebdcreditline.com)

Please consider also that:

- Construction, accessories, transport and installation costs strictly connected to putting in operation the eligible technologies and exchange rate variations are eligible for an amount up to 20% of the relevant eligible technology cost. They will have to be duly justified by the sub borrower providing evidences (contracts, invoices, proof of payments) to the VC during the verification phase;
- Custom Duties (if applicable) are eligible provided that they are not recoverable by you from the State.



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## 1. COMPANY INFORMATION

Name of the company	
Address	
Project address	
Phone	
Website	
Contact person	
Position	
Phone	
Mobile phone	
Email	
Company ID number	
Main products and/ or services of the company (please insert NACE code)	
Brief description of the company (structure, markets/customers, history etc.)	
Foundation of company (year)	



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## 2. COMPLIANCE WITH EU CLASSIFICATION OF SME

### 2.1. Number of employees and financial data of SME

Your company is allowed to participate in the Facility if it fulfils the following SME criteria.

Please provide the data for the year with the last audited balance (2020).

Number of employees SME: fewer than 250 persons fulltime equivalent throughout the year	
Annual turnover SME: not exceeding EUR 50 million Equivalent	
Annual balance sheet SME: not exceeding EUR 43 million equivalent	

\* *Note: 1 EUR = 559.299 AMD (2020) Yearly middle exchange rate per reporting year according to the National Bank of Armenia*

The number of employees is binding. Your Company could match SME thresholds even if only one of the two other parameters is respected

### 2.2. Ownership structure of SME

- Provide a **list of all owners** (natural and legal entities) whose participation in the ownership is **25% or more**:
- Specify if a shareholder is a **state institution** or **public company**?
- Please provide basic data on **legal** and/or **natural entities**, whose participation in the ownership is **25% or greater** (name, identification number, percentage of ownership share, number of employees, annual turnover and balance sheet assets):

Please provide basic data on all **companies**, which are in your ownership (of the company or the owner of company) with a **share of 25% or greater** (name, identification number, percentage of ownership share, number of employees, annual turnover and balance sheet assets):

***Please provide an updated statement from the State Register.***



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### 3. DESCRIPTION OF INVESTMENT MEASURES

Description 1									
LET Identification Number	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>								
New / Second Hand									
Indicative loan amount Excluded VAT (ADL)									
Indicative loan amount Excluded VAT (EUR)									
Amount already paid to equipment suppliers or other contractors (EUR)									
Description 2									
LET Identification Number	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>								
New / Second Hand									
Indicative loan amount Excluded VAT (ADL)									
Indicative loan amount Excluded VAT (EUR)									
Amount already paid to equipment suppliers or other contractors (EUR)									

### 4. COMPLIANCE WITH NATIONAL LEGISLATIONS

By signing this Application Form we confirm that:

- The project to be financed is in compliance with applicable Armenian law;
- The project is in compliance with national environmental, health and safety, product safety standards and management systems;
- The company has obtained all necessary approvals and permits and is otherwise in compliance with national environmental, social and, health and safety legislation of Armenia;



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- We apply for participation in the **EU4BUSINESS EBRD Credit Line** in Armenia through (name of the PFI) \_\_\_\_\_;
- We declare that we **have not benefitted from another EU4BUSINESS EBRD Credit Line** loan (Yes/No): \_\_\_\_\_
- We declare that **we have benefitted from another EU4BUSINESS EBRD Credit Line** loan from (name of the PFI)\_\_\_\_\_ for an amount of: \_\_\_\_\_
- No other investment incentive has been/is expected to be received for the above mentioned investment project, including cash back grants, subsidies for reduction of interest rate and feed-in tariffs for renewable energy;
- We hereby agree that the EBRD, the Project Consultant and the EU may publish information about the Sub-project, including naming the undersigned company, as a beneficiary under the EU4BUSINESS EBRD Credit Line, in the context of promoting competitiveness among Regional SME and publicising the results/success of the EU4BUSINESS EBRD Credit Line.

## 5. RESOURCE EFFICIENCY ASSESSMENT

Is the Equipment replacing an existing equipment? YES / NO

Technical specifications	New equipment	Old equipment <sup>1</sup>
Size of the equipment (kW or equivalent)  <i>This defines the power of the equipment. Please refer to plate on the equipment to find this information. Please specify if electricity, fuel or other</i>		
Equipment efficiency/performance  <i>This defines the performance of the equipment in terms of energy consumption and energy efficiency. It might be expressed as:</i> <ul style="list-style-type: none"> <li>- Efficiency (%; e.g. in case of boiler); or</li> <li>- Energy consumption per unit of production (e.g. kWh/product); or</li> <li>- Typical parameter for that kind of machine (e.g. COP/EER for heat pumps and chillers).</li> </ul> <i>Please refer to technical data sheet of the equipment to find this information.</i>		
Operational time (hours/y)		
Production capacity (kg/hour or equivalent)  <i>This defines the performance of the equipment in terms of production capacity of desired output in a given unit of time (e.g. number of products per hour). Please refer to technical data sheet of the equipment to find this information.</i>		

<sup>1</sup> Please refer to the equipment being replaced, or – if new equipment is additional - to an equipment of the same type already installed at the factory.



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<p>Yearly production (kg/y or equivalent)</p> <p><i>This is an estimation of production performed by the equipment in one year. Please perform simple calculation based on production capacity and operational time.</i></p>		
<p>Year of manufacturing</p>		
<p>Energy consumption (MWh/y or equivalent)</p> <p><i>This is an estimation of energy consumed by the equipment in one year. The energy consumption can be calculated by simply using the following equation: energy consumption = performance of the equipment * expected operational time (or production). In case of more than one energy carrier, please add rows as necessary (electricity, fuel, coal, etc.).</i></p>		

Date:

Authorized representative of the company:  
( Stamp and Signature )