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EU4BUSINESS | EBRD
Credit Line
Finance and Advisory Programme supporting SMEs



European Bank
for Reconstruction and Development

SME COMPETITIVENESS PROGRAMME IN EASTERN PARTNERSHIP APPLICATION FORM – COMPLEX PROJECTS

The main aim of the Application Form is to provide information about your company in order to identify:

- Compliance with the criteria for participation of the company in the **EU4BUSINESS EBRD Credit Line** in Armenia,
- The current compliance status towards national and EU standards in the field of environment, health and safety at work, product safety and management systems,
- The nature and timing of your investment or project.

This information will help us to advise you if the Programme is suitable for your company and your development plan and project and what is needed to proceed in order to develop an Investment Plan.

Please be aware that our advice will be based on the information and data provided by your company. All data will be treated with high confidentiality and only be used for the Programme purposes.

If you have any question or need assistance please contact:

EU4BUSINESS EBRD Credit Line

Contact Person:

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Thank you in advance for your cooperation



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1. COMPANY INFORMATION

Name of the company	
Address	
Project address	
Phone	
Website	
Contact person	
Position	
Phone	
Mobile phone	
Email	
Company ID number	
Main activity registration code (NACE code)	
Main products and/ or services of the company	
Brief description of the company (structure, markets/customers, history etc.)	
Foundation of company (year)	



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2. COMPLIANCE WITH EU CLASSIFICATION OF SME

2.1. Number of employees and financial data of SME

Your company is allowed to participate in the Facility if it fulfils the following SME criteria.

Please provide the data for the year with the last audited balance (2020).

Number of employees SME: fewer than 250 persons fulltime equivalent throughout the year	
Annual turnover SME: not exceeding EUR 50 million Equivalent	
Annual balance sheet SME: not exceeding EUR 43 million equivalent	

* Note: 1 EUR = 559.299 AMD Yearly middle exchange rate per reporting year (2020) according to the National Bank of Armenia

The number of employees is binding. Your Company could match SME thresholds even if only one of the two other parameters is respected.

2.2. Ownership structure of SME

- Provide a **list of all owners** (natural and legal entities) whose participation in the ownership is **25% or more**:
- Specify if a shareholder is a **state institution** or **public company**?
- Please provide basic data on **legal** and/or **natural entities**, whose participation in the ownership is **25% or greater** (name, identification number, percentage of ownership share, number of employees, annual turnover and balance sheet assets):

Please provide basic data on all **companies**, which are in your ownership (of the company or the owner of company) with a **share of 25% or greater** (name, identification number, percentage of ownership share, number of employees, annual turnover and balance sheet assets):

Please provide an updated statement from the State Register.



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3. COMPLIANCE WITH NATIONAL AND EU ENVIRONMENTAL, HEALTH AND SAFETY, PRODUCT SAFETY STANDARDS AND MANAGEMENT SYSTEMS

3.1. Quality Management Systems

- Has the SME introduced any quality management system? **Yes** **No**
- **If yes**, please, note what kind of quality management system/s the SME has already applied (HACCP, ISO 9000, CE mark, Eco - labelling, GAP, GMP, accreditation of laboratories, inspection bodies and certification bodies, others)

- Please, identify additional kind of management system the SME would like to introduce?

- **If no**, is the SME interested in introducing any management system and please, specify which one?

3.2 Health and safety at work

- Has the SME introduced ISO 18000 OHSAS system requirements? **Yes** **No**
- **If no**, is the SME ready to apply for introduction of the OHSAS system? **Yes** **No**
- Has the SME obligation according to the **Labour Code of the Republic of Armenia** adopted on November 9, 2004 and entered into force on June 21, 2005. Number: HO-124-N, Adoption Body: National Assembly of the Republic of Armenia?
Yes **No**
- Have any accidents occurred impacting worker's health and safety (deaths or permanent disturbance)? **Yes** **No**
- **If yes**, please write the number of such cases
Number of accidents _____
Number of deaths _____
Number of permanent disturbances _____



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3.3 Environmental compliance

- Has the SME obligation according to:
 1. Environmental Assessment Code – Number: HO-110-N. Adopted on July 22, 2014 and entered into force on August 9, 2014. Responsible Body: Ministry of Environment of Armenia? **Yes** **No**
 2. Law on Nature Protection and Nature Utilization Payments – Number: AL-270. Entered into force on January 1, 1999. The Ministry of Finance and Economy shall adopt the normative acts regarding implementation of this law in agreement with the Ministry of Environment and the Ministry of Industry and Trade? **Yes** **No**
 3. Forestry Code – Number: ZR-211. Adopted on 24 October, 2005? **Yes** **No**
 4. Land Code – Number: ZR-185. Adopted on June 4, 2001? **Yes** **No**
 5. Law on Lake Sevan – Number: ZR-190. Adopted on June 14, 2001? **Yes** **No**
 6. Water Code – Number: AL-373. Adopted on June 4, 2002? **Yes** **No**
- Has the SME received complaints by the following stakeholders due to environmental pollution:
Neighbourhood **NGOs** **Other SME close the location**
- Has the SME been a subject of the regular environmental inspection? **Yes** **No**
- If yes, please, specify the environmental problem/s identified within the Inspection Report (waste water, solid waste, hazardous waste, exhaust gases, noise, inappropriate chemicals storage, etc.)

- What kind of measures have to be undertaken by SME towards the Inspection Report/s?

- Does the SME deal with collection, transport and disposal of all kinds of solid waste?
Yes **No**
- **If yes**, please, identify the type of permit the SME has obtained

- Has the SME obligation according
 1. Law on Waste – Number: HO-159-N. Adopted on November 24, 2004? **Yes** **No**
 2. Law on Waste Disposal and Sanitary Cleaning – Number: HO-237-N. Adopted on June 23, 2011.? **Yes** **No**



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- Does the SME generate the hazardous waste? **Yes** **No**
- Does the SME produce the electrical and electronic equipment and devices? **Yes** **No**
- Has the SME introduced any of environmental management systems? **Yes** **No**
- **If yes**, please, specify which management system the SME has introduced (EMAS, ISO 14001 set of standards, cleaner production, etc.)

- **If no**, has the SME interest in introducing any environmental management system?
 Yes **No**



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4. SME INVESTMENT PLANS

4.1. SME Preliminary Investment plans

- Has the SME already prepared plan for investments to be in compliance with environmental, safety work and health and management standards? **Yes** **Not yet**

- If **yes**, please, provide the approximately budget for implementation of preliminary investment plan:

Planned total investment cost (EUR):	
Planned loan amount Excluded VAT - (EUR):	
Planned start of implementation (date):	
Duration of implementation (months):	
Planned start of operations/end of implementation (date):	

(*) Only investment expenditures incurred after the date of the Loan Agreement between the Company and the Partner Bank will be eligible for the Programme loan and for the evaluation of the investment incentive

- Please provide a **brief description** and the **aim** of the planned investment.

- Please provide **the structure of the planned investments** (examples of specifying the structure of investment are in the table, which you will delete and specify the structure of your investment – please adjust the table to meet your needs to present the structure of your investment).

Components of the investment:	Estimated amount (EUR)
1. Equipment Excluded VAT	
<p>1.1. Example: Machine ____, ____, manufacturers, which replaces an existing machine produced ____ years.</p> <p>Please indicate if the equipment is new or second hand</p>	
1.2. and so on	



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2. Building and installation Excluded VAT	
2.1. Example: ___ Construction of the main construction project prepared by ___	
2.2. Example: Installation of mechanical installations (heating, ventilation, refrigeration), the main design of mechanical installations prepared by ___	
2.3. Example: Installation of electrical installations to the main project prepared by ___	
2.4 and so on	
3. Services and other expenses Excluded VAT	
3.1. Example: the introduction of ISO 9001 certification offers from suppliers ___	
3.2. Example: preparation of the document on risk assessment in the workplace	
3.3. and so on	
TOTAL INVESTMENTS (1+2+3) Excluded VAT	
Out of which already paid to equipment suppliers or other contractors	



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- Will the product quality and safety be improved by the implementation of the investments in the company (Yes / No)? If yes, please explain the improvements:
- Will the health and safety of work be enhanced by the implementation of the investments in the company (Yes / No)? If yes, please explain the enhancements:
- Will the environmental compliance be increased by the implementation of the investments in the company (Yes / No)? If yes, please explain the improvements:
- Will the management systems be introduced or improved by the implementation of the investments in the company (Yes / No)? If yes, please specify the management systems:
- Will the energy consumption be reduced by the implementation of the investments in the company (Yes / No)? If yes, please explain how inserting also, if it is possible, the current energy consumption and the expected one after the investment implementation.
- Will any other benefit be achieved with the implementation of the investment in the company (material saving, water saving etc.)?
- Please provide the following information on project status:

Project is in conceptual phase?	<input type="checkbox"/> – Yes <input type="checkbox"/> – No
Preparation of technical design documents ongoing?	<input type="checkbox"/> – Yes <input type="checkbox"/> – No
Technical design documents finalized?	<input type="checkbox"/> – Yes <input type="checkbox"/> – No
Pro-forma invoices / quotations from the suppliers obtained?	<input type="checkbox"/> – Yes <input type="checkbox"/> – No
Permitting in progress?	<input type="checkbox"/> – Yes <input type="checkbox"/> – No, completed

Has the SME interest in joining the **EU4BUSINESS EBRD Credit Line** in Armenia to work with the Project Consultant in developing the Investment plan in order to apply for the loan within the EBRD credit line?

Yes No I do not know

- We apply for participation in the **EU4BUSINESS EBRD Credit Line** in Armenia through (name of PFI) _____
- We declare that we **have not applied for the EU4BUSINESS EBRD Credit Line** through another Partner Bank (Yes/No) _____
- We declare that **we have applied for the EU4BUSINESS EBRD Credit Line through** (specify the bank) _____ on _____ and that (our request have been rejected/ or that up to now we have not received a positive response) _____.



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- We hereby declare that **no other investment incentive** has been/is expected to be received for the above-mentioned investment project, including cash back grants, subsidies for reduction of interest rate and feed-in tariffs for renewable energy.

Date:

Authorized representative of the company:
(Stamp and Signature)